Strategies for Career Success: 
Tips for Climbing the Career Ladder

Let’s say you’ve been in the same position for a few years now and you’re ready to move up. You’ve done a great job, but you are seeking some fresh challenges associated with a promotion. How can you position yourself for that promotion? Here are some tips that can help.

1. **Increase your visibility.** Be sure to network within your own department and with those from other departments and other divisions of your employer.

2. **Let your boss know you want to advance.** Your boss isn’t a mind-reader. And, your boss may, in fact, be stretched thin to notice that you’re not being stretched anymore. Tell your boss of you desire to move up and why you’re a good candidate.

3. **Keep track of your accomplishments.** Many folks feel awkward keeping this “brag book.” I encourage you to reframe it as “just stating the facts.”

4. **Volunteer to work on a special project.** This works on two levels. One, it will demonstrate that you have initiative and want more out of your job than just a paycheck. Second, you will likely have a chance to work with others outside of your normal team or outside of your normal tasks.

Just like landing your current job, seeking out a promotion requires a lot of intentional effort and hard work on your behalf. Bring in the Saint Leo Career Planning Team for reinforcements!

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