SAINT LEO UNIVERSITY
Founded 1889

Professional Recommendation Form

Programs of Study

☐ **Master of Business Administration**
- □ Weekend Program
- □ Online MBA
- □ Online MBA / Accounting
- □ Online MBA / Criminal Justice
- □ Online MBA / Health Care Administration
- □ Online MBA / Human Resource Administration
- □ Online MBA / Information Security Management
- □ Online MBA / Marketing
- □ Online MBA / Sport Business

☐ **Master of Arts in Theology**

☐ **Master of Science in Instructional Design**

☐ **Master of Education**
- □ Educational Leadership
- □ Instructional Leadership
- □ Exceptional Student Education
- □ Reading

☐ **Education Specialist**
- □ Educational Leadership
- □ Higher Education Leadership

☐ **Master of Social Work**
- □ Advanced Clinical Practice
- □ Management

To be Completed by Applicant

I do ___ do not ___ waive my right to read this confidential recommendation.

Signature of Applicant _____ Date _____

Name of Applicant: Last _____ First _____ Middle _____

Social Security Number or Student ID# _____

To be Completed by Recommender

Professional Capacity in which you know this applicant: _____

How long have you known this applicant? _____

Please rate the applicant in each of the following characteristics by circling the appropriate point on the scale shown.

	No Basis	Low		Average		High
1. Motivation for graduate work	0	1	2	3	4	5
2. Intellectual ability	0	1	2	3	4	5
3. Creativity	0	1	2	3	4	5
4. Breadth of knowledge	0	1	2	3	4	5
5. Oral communication	0	1	2	3	4	5
6. Written communication	0	1	2	3	4	5
7. Initiative	0	1	2	3	4	5
8. Resourcefulness	0	1	2	3	4	5
9. Emotional maturity	0	1	2	3	4	5
10. Cooperation	0	1	2	3	4	5
11. Promise as a manager/leader/teacher	0	1	2	3	4	5
12. Overall Recommendation	0	1	2	3	4	5

Additional Comments: _____

Signature of Recommender _____ Date _____

Name of Recommender: Last _____ First _____ Middle _____

Address of Recommender _____ Phone _____

Please mail, fax or email to:

Saint Leo University / Office of Graduate Admission – MC2248 / PO Box 6665 / Saint Leo, FL 33574-6665
Phone: (352) 588-7404 / Fax (352) 588-7873 / Email: grad.admissions@saintleo.edu