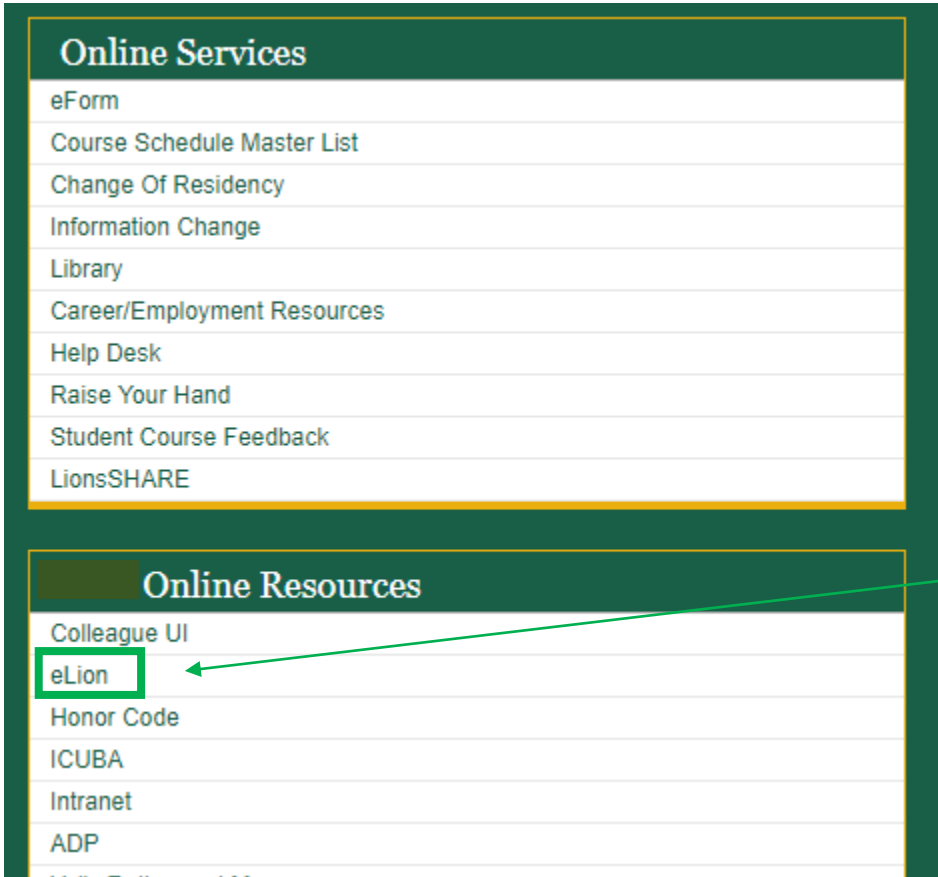
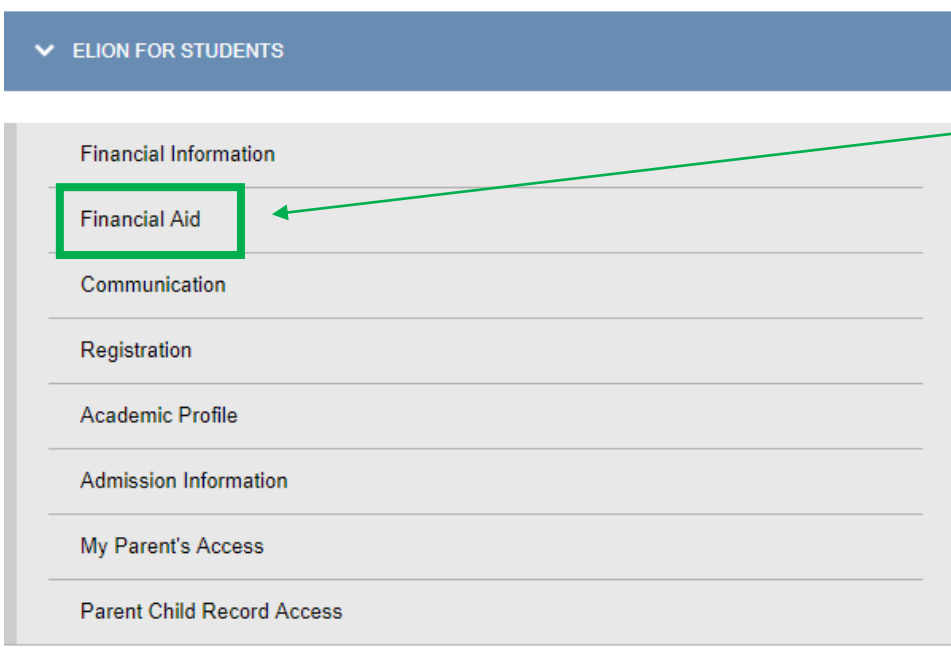


Accepting and Rejecting your funds

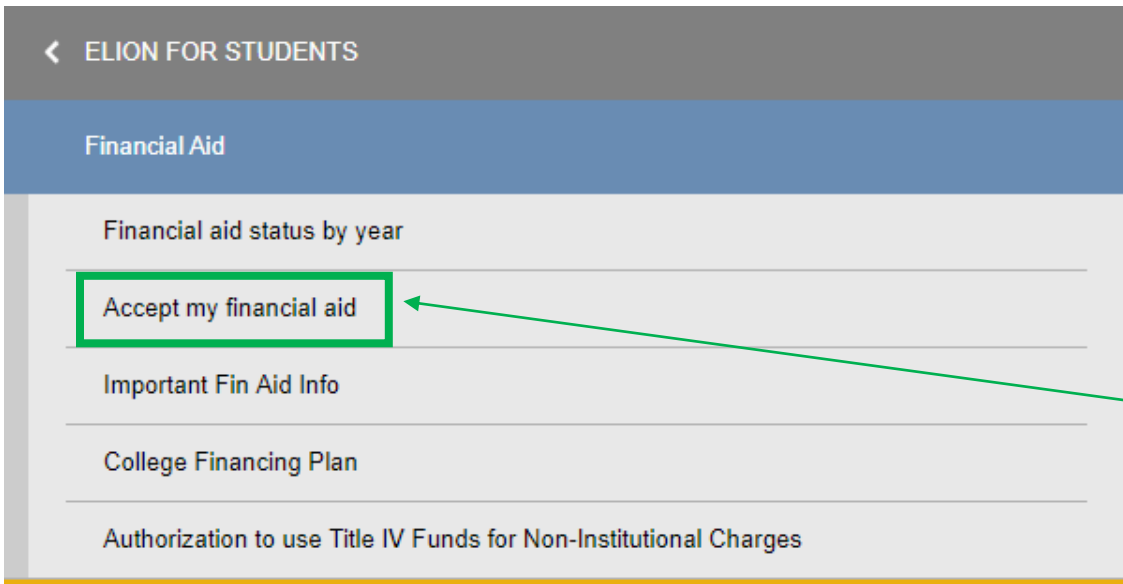
1. Please access your portal by going to <http://portal.saintleo.edu/> (if link doesn't work, copy and paste into your browser).
2. Once you are logged into the portal, select "eLion" under online resources



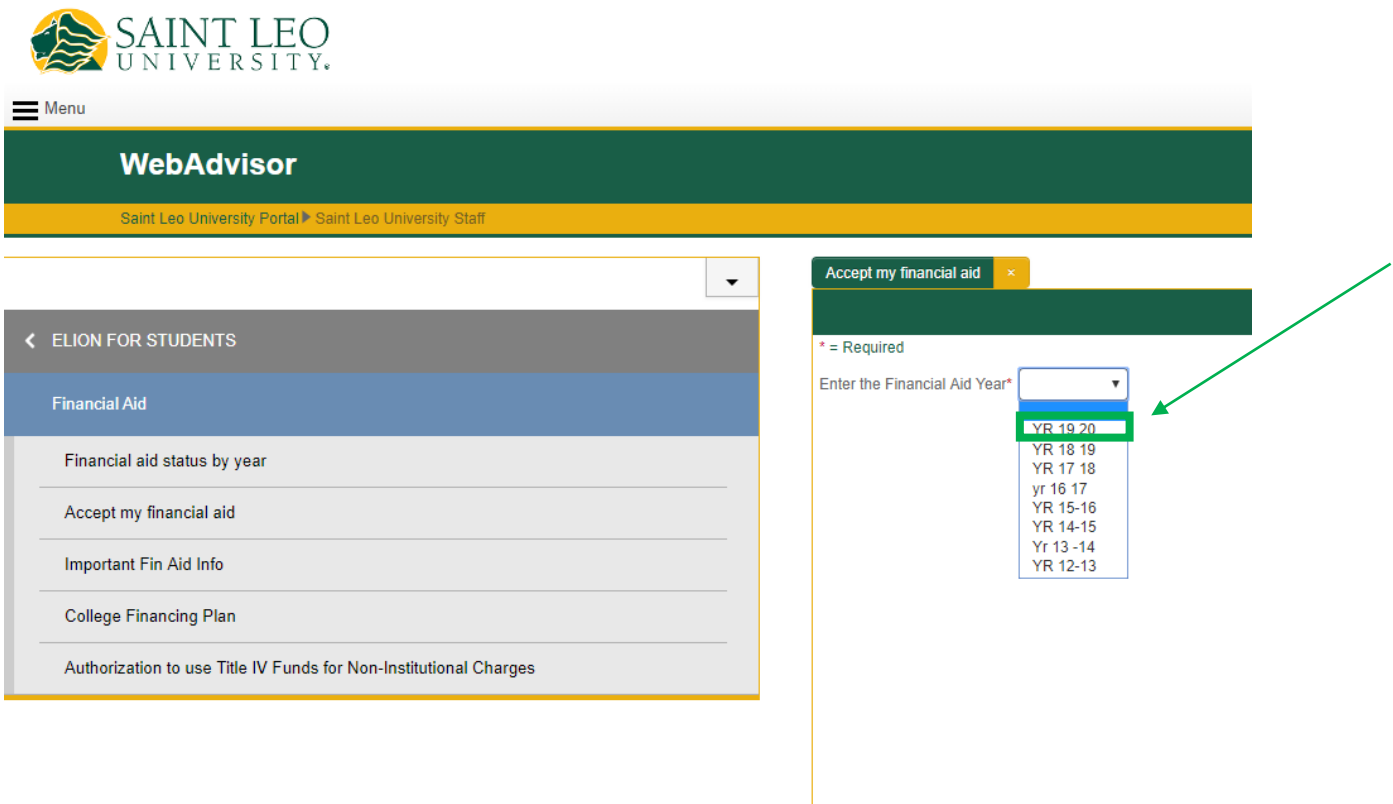
3. Select the "financial aid" tab under eLion for students.



4. Next select “accept my financial aid”.



5. A box will open on the right where you will then select the appropriate financial aid year.



6. Lastly, the page will load with all your available funds for that financial aid award year. You will have the option to accept them individually if you wish to only accept for some terms and not for others or accept all for the entire year. Keep in mind that if you do not accept your funds, they will not be applied to your account to pay for your courses because at the graduate level, there are only loans available and only grants are automatically applied. Once you accept your funds, a book voucher should generate within a couple of business days as long as there are enough funds available.