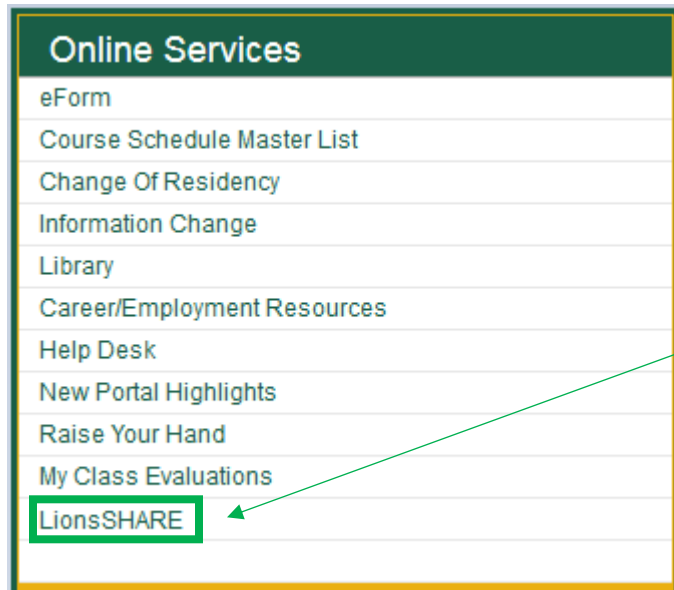


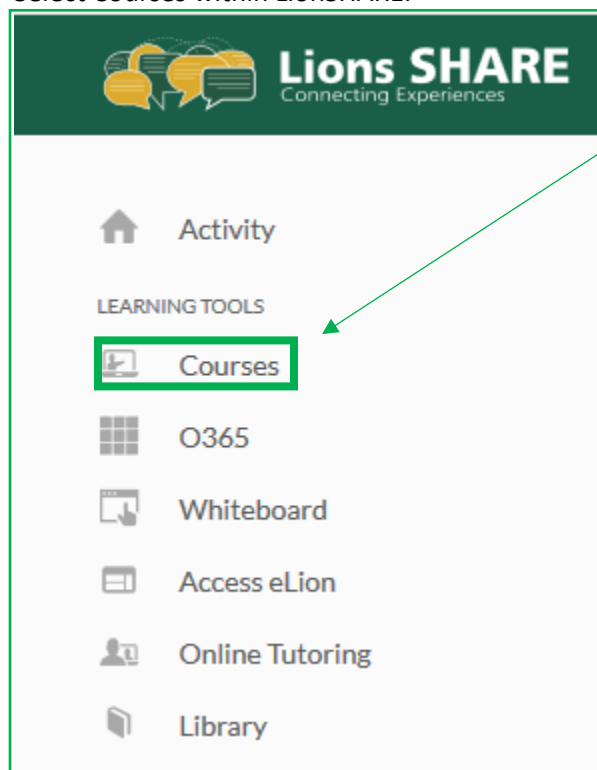
Desire 2 Learn (D2L) Walkthrough

Logging Into/Navigating a class in D2L:

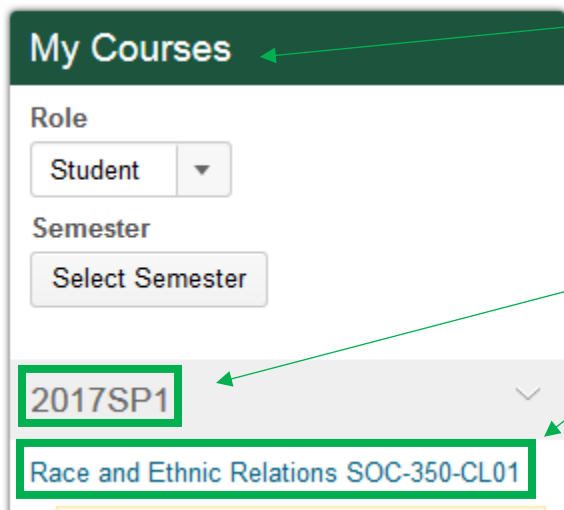
1. Log into your portal using your username (firstname.lastname) and your password that you created by going to portal.saintleo.edu.
2. Select LionsSHARE from the Online Services section.



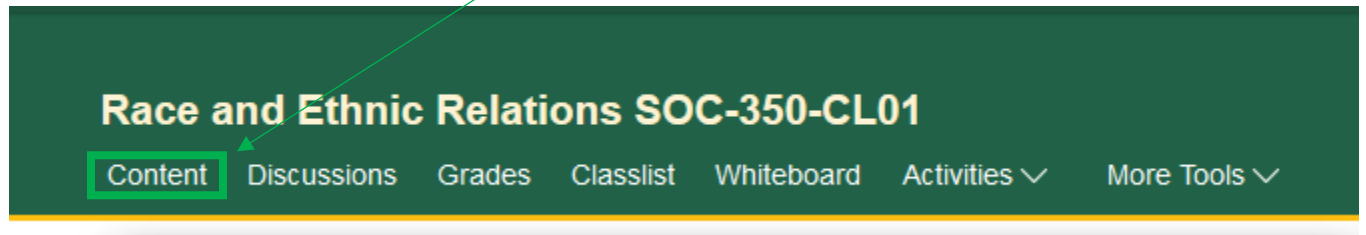
3. Select Courses within LionSHARE.



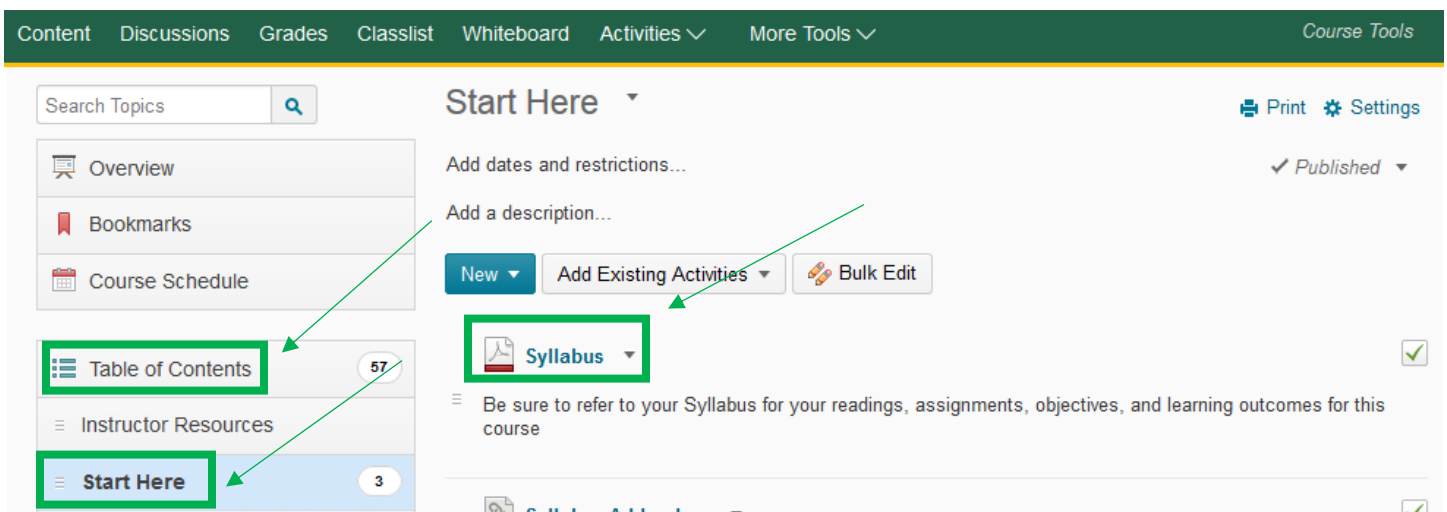
4. Select your course for the current term under “My Courses”. ***If you are not seeing your courses be sure you don’t have a specific semester selected and that it is time for the course to begin as they will not show earlier than the Thursday before the term start.



5. To access everything from your assignments, to your syllabus select the content tab in the upper left side of the course.



6. The syllabus is located under “start here” or the “table of contents”.



7. Each week’s assignments will be located within each module corresponding with that week of the term.

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Submitting a discussion post/introduction:

1. After clicking on the discussion under the module select “start a new thread” to post a main post.

Content Discussions Grades Classlist Whiteboard Activities More Tools

Table of Contents > Module 1 > Introduce Yourself

Introduce Yourself

Hide Description

Online classrooms offer the advantage of meeting and interacting with everyone one-on-one, including your instructor! Just as you would if you were meeting someone for the first time, introduce yourself to the class.

Post your introduction to your classmates **no later than Thursday 11:59 PM EST/EDT.**

Start a New Thread

Filter by: All Threads Sort by: Most Recent Activity

2. Enter a Subject in the subject line and type up your main post or copy and paste your main post from word if you have already completed it in word and select post once completed.

Table of Contents > Module 1 > Introduce Yourself

Introduce Yourself

Hide Description

Online classrooms offer the advantage of meeting and interacting with everyone one-on-one, including your instructor! Just as you would if you were meeting someone for the first time, introduce yourself to the class.

Post your introduction to your classmates **no later than Thursday 11:59 PM EST/EDT.**

Main Post:

Hello everyone,
I look forward to working with everyone! :-)

Pin thread Subscribe to this thread

Add attachments

Post to: **Module Discussions > Introduce Yourself**

Post to other topics

Post Cancel

- When responding to another classmate, click on their main post to access the thread.

Start a New Thread

Filter by: **All Threads** Sort by: **Most Recent Activity**

Main Post

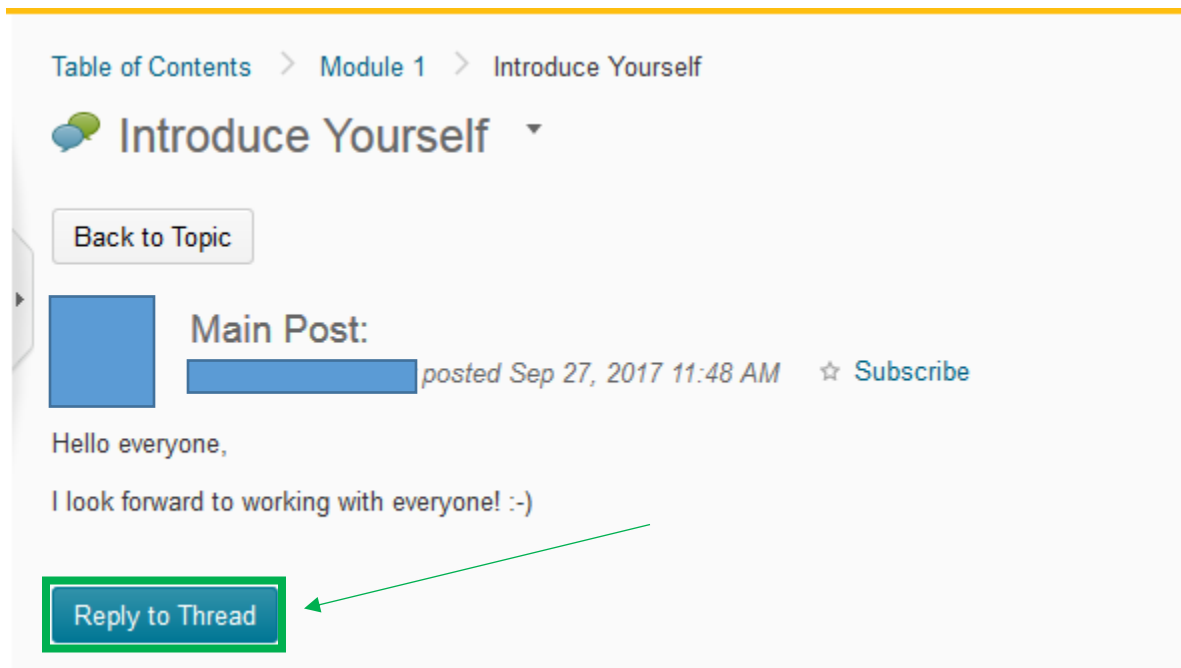
posted Sep 27, 2017 11:48 AM ☆ [Subscribe](#)

Hello everyone,
I look forward to working with everyone! :-)

more

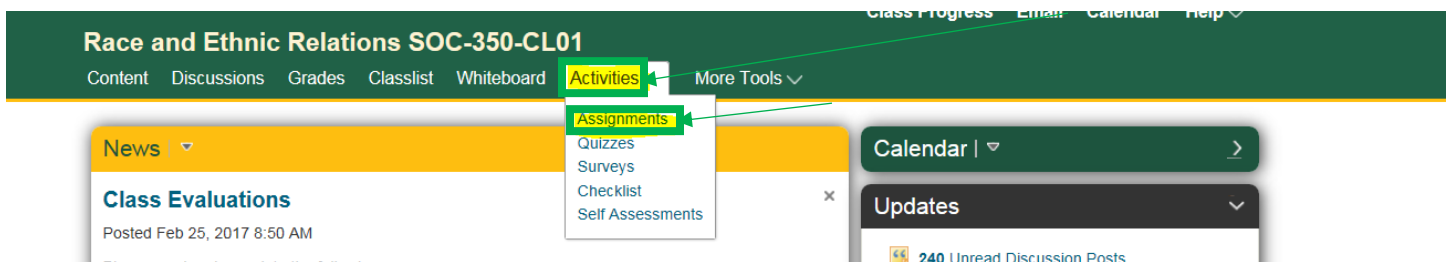
0 0 0
Unread Replies Views

- Select Reply to post and repeat steps as you did in submitting your main post above.



Submitting an assignment to the dropbox and checking turnitin score:

1. Select the “activities” tab on your main course page and select “assignments”.



2. Select the assignment under the module you wish to submit.



3. Select “add a file” or drag and drop your file to upload using the following screenshotted steps.

Submit Files

Files to submit *

(0) file(s) to submit

After uploading, you must click **Submit** to complete the submission.

Add a File

Record Audio

Record Video

Comments

Rich text editor toolbar with icons for undo, redo, bold, italic, link, unlink, paragraph, bulleted list, numbered list, and a menu icon. The text area is empty.

Submit

Cancel



Browser window showing a URL: https://saintleo.brightspace.com/?d2l_body_type=1&d2l_nonModalDialog_cb=

Drop files here, or click below!

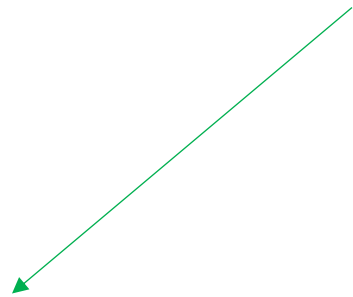
Upload

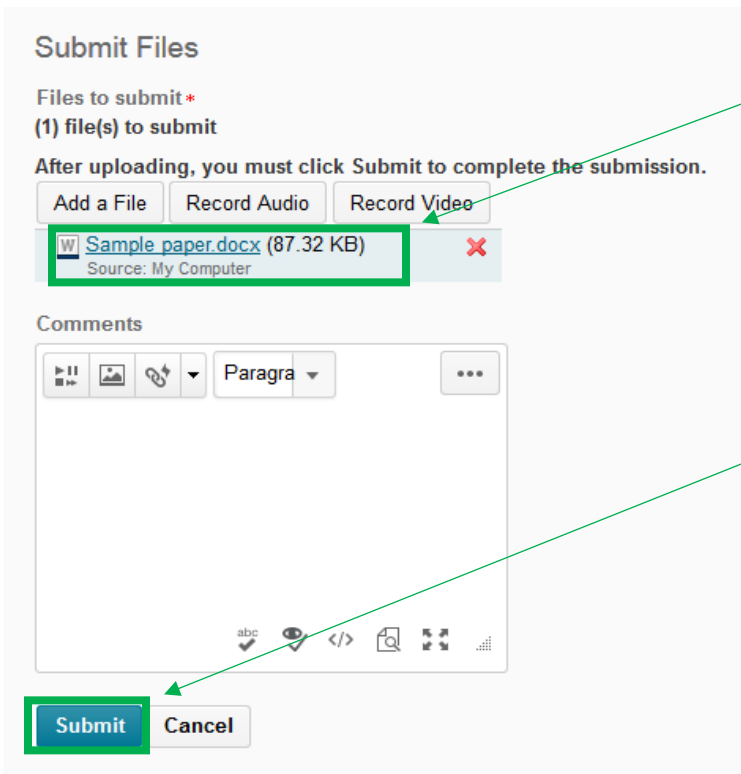
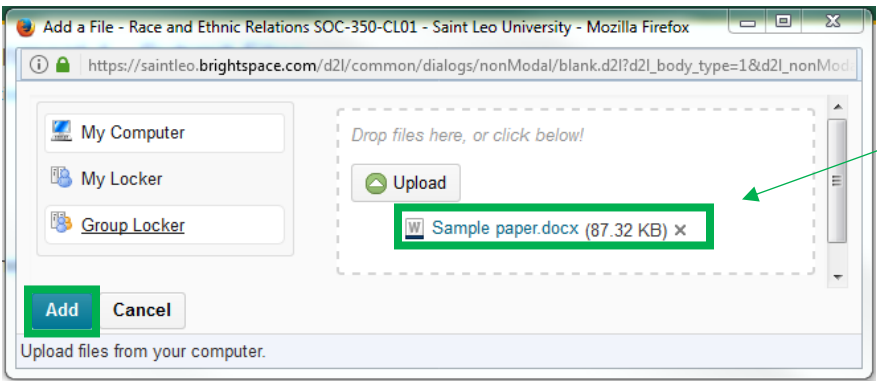
File Upload dialog box showing the 'Homework folder'.

Name	Date modified	Type	Size
Sample paper	9/27/2017 12:00 PM	Microsoft Word D...	

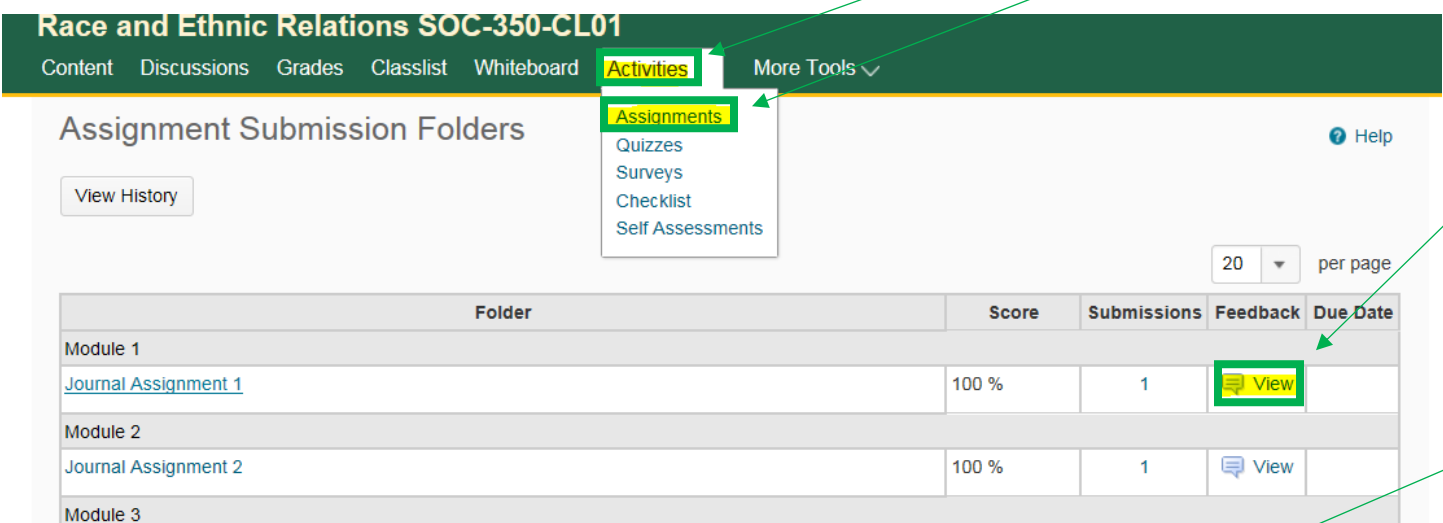
File name: All Files

Open Cancel





- Once an assignment has been submitted, you can check the Turnitin score by selecting “activities” and “assignments” from main menu in classroom. Next you will select view next to the assignment you wish to view and will see a Turnitin Similarity number next to the assignment. By clicking this score you can go into Turnitin to view your paper and the similarity report.



Submitted Files

Submitted Files

  Mod 7 Experiential Research Paper... (26.21 KB)

Turnitin® Similarity

Date Submitted ▼

18 %

Feb 26, 2017 4:19 PM

